

**Foxborough Planning Board
Meeting Minutes
May 22, 2014
Boyden Library**

Members Present: Kevin Weinfeld, William Grieder, Gordon Greene, Ron Bressé, John Rhoads, Associate Gary Whitehouse

Also Present: Planner Sharon Wason

7:00 p.m. Board Reorganization

The Board voted to reorganize.

A motion to nominate Mr. Weinfeld as Chairman was made by Mr. Grieder and seconded by Mr. Rhoads. The motion carried 5-0-1 (Mr. Weinfeld abstained)

A motion to nominate Mr. Grieder as Vice-Chairman was made by Mr. Weinfeld and seconded by Mr. Whitehouse. The motion carried 5-0-1 (Mr. Grieder abstained)

A motion to nominate Mr. Greene as Clerk was made by Mr. Grieder and seconded by Mr. Bressé. The motion carried 5-0-1 (Mr. Greene abstained)

7:05 p.m. Planner's Report

Meeting with Town Manager – Ms. Wason discussed the topics covered in her meeting with Town Manager Keegan:

- Housing Trust: explained the need to set up a Trust, the “sunset clause” is still valid for 2 more years. Mr. Grieder stated the need to discuss alternative projects. Mr. Weinfeld suggested the Market Street project. Ms. Wason stated that Habitat of Humanity could become involved.
- Personnel discussion: Mr. Whitehouse has stated in his experience in the Personnel Wage Board that the Town Manager act gives the Town Manager promoting authority and expressed his opinion that the Staff Planner should be reporting to the Planning Board. The Board concurred and directed Ms. Wason to prepare an Action Form promoting Ms. Jordan as Staff Planner Grade 6 Step 2.

Billboard Advisory Committee – Ms. Wason reported that final revisions to the bylaw were made. There are three different districts:

- Lots with frontage on Route 1 – least restrictive
- 1,000' around the common – most restrictive
- Rest of Town – in between

Downtown Traffic Report – Mr. Rhoads stated that traffic engineer Jack Gillon completed the traffic counts. Mr. Greene stated that the report is well done and was pleased with the numbers in the counts.

JARC Grant – community transit study needs to be finished by June 2015.

Subdivision Rules & Regulations – Revisions to the subdivision rules and regulations project is underway, kickoff meeting is scheduled for May 26th.

GIS License – Ms. Wason will discuss obtaining a license with Town Engineer Chris Gallagher.

**7:30 p.m. Continued Public Hearing – Site Plan Review
35-45 Panas Road
Red Snapper Realty Trust**

Mr. Buckley requested that the hearing be continued to the June 26th meeting as they are still working with the Conservation Commission.

A motion to continue the hearing to June 26th at 7:30 p.m. was made by Mr. Grieder and seconded by Mr. Rhoads. The motion carried 5-0-0

7:35 p.m. Work Plan FY15

Ms. Wason presented the Work Plan for FY15:

1. Complete Master Plan – Ms. Wason will send a letter on Tuesday advising Ms. McCabe on the outstanding items.
2. Amend Subdivision Rules & Regulations –MAPC staff will work on the Low Impact Design (LID) aspects, department staff will work on the other portions of the regulations.
3. Amend OSRD
4. Parking Cash Out – work on regulations allowing payments in lieu of building off-street parking spaces.
5. Application for National Grid grant – will be working with Tree Warden Laliberte on this grant to plant trees in Town.

8:00 p.m. Committee Report on Town Hall Building Committee

Ms. Wason stated that the Committee will be meeting again on June 3 to review space requirements. The plan is to have a warrant article to appropriate design dollars in a Special Town Meeting in the fall of this year and then to present a request to appropriate funds for building costs at the Annual Town Meeting in May 2015.

8:10 p.m. General Business

Summer Schedule:

The Board reviewed summer meeting schedule. The upcoming meetings will be held on:

June 12 & 26

July 10 & 24

August 14

Review of Minutes:

The Board reviewed the minutes of December 19, 2013.

A motion to approve the minutes of December 19, 2013 as submitted was made by Mr. Rhoads and seconded by Mr. Bressé. The motion carried 5-0-0

The Board reviewed the minutes of January 9, 2014.

A motion to approve the minutes of January 9, 2014 was made by Mr. Greene and seconded by Mr. Weinfeld. The motion carried 4-0-1 (Mr. Rhoads abstained due to absence)

The Board reviewed the minutes of January 23, 2014

A motion to approve the minutes of January 23, 2014 was made by Mr. Grieder and seconded by Mr. Greene. The motion carried 5-0-0

The Board reviewed the minutes of February 27, 2014.

A motion to approve the minutes of February 27, 2014 was made by Mr. Bressé and seconded by Mr. Greene. The motion carried 5-0-0

The Board reviewed the minutes of March 13, 2014.

A motion to approve the minutes of March 13, 2014 was made by Mr. Bressé and seconded by Mr. Greene. The motion carried 5-0-0

Review of possible Town Meeting articles

Ms. Wason discussed the following revisions to the Zoning Bylaws:

Accessory Apartments – to address concerns by the Building Commissioner about accessory apartments in multi-family units.

Building Height

Scenic road bylaw – revisions originally proposed and adding Cross Street & South Cross Street to the list of scenic roads. The Board discussed this issue and agreed that the addition of roads should be made by petition from the residents. The Board also felt that this should be postponed until the Annual Town Meeting.

Accessory Uses - deletion of watchman's house and migrant workers quarters.

OSRD revisions

9:30 p.m. Meeting Adjourned

Respectfully submitted,
Gabriela Jordan

Approved by: William Grieder

Date: 9/12/14